

BRISTOL TOWNSHIP

2501 BATH ROAD
BRISTOL, PA 19007

MARCH 26, 2014
COUNCIL MEETING

President Lewis called the meeting to order at 7:19 pm.

Roll Call:	Mr. Bowen	Present
	Mr. Glasson	Present
	Ms. Longhitano	Absent
	Mr. Monahan	Present
	Ms. Murphy	Present
	Vice President Brennan	Present
	President Lewis	Present

Council President Lewis stated that monthly reports are available for review in the Township Manager's Office and public comment on land development and official action items will be taken, as well as general comments will be taken during opportunity for residents to address the council. President Lewis stated matters of personnel and litigation items were discussed in the executive session.

VOUCHER LIST & MINUTES

- A. Call for a motion to approve the outstanding voucher list and requisitions for March 26, 2014.

Motion by Mr. Monahan and seconded by Mr. Glasson to approve the outstanding voucher List and requisitions for March 26, 2014.

Motion carried unanimously by a vote of 6-0.

- B. Call for a motion to approve minutes from the Council Meeting on February 20, 2014.

Motion by Mr. Bowen and seconded by Mr. Monahan to approve the minutes from the Council Meeting on February 20, 2014.

Motion carried unanimously by a vote of 6-0.

COMMENDATIONS, PRESENTATION and REPORTS

- A. Acting Chief Godzieba presented a unit citation to the Special Fire Police Officers recognizing their contributions during the 2013-2014 Winter. Certificates were given to Howard McGoldrick, George Kutzer, Don Bleistein, John Gould, Dawn Alstatt, Jim Hunnewell, Dave Walker, John Werner, Ed Margavich and Alex Gross by Lt. Kim Caron.
- B. President Lewis presented a certificate of recognition to the Slaton and Raeihle families of Bristol Township and presented both families with a \$50.00 gift certificate to Georgine's for exemplary recycling efforts.
- C. Mr. Joe Marlow, President of Bristol Township School District's Foundation for Educational Excellence, announced The Tiger Classic 5K & Fun Run on Sunday June 8, 2014 at Truman High School. Registration starts at 7:30am, and the run starts at 8:30am and the 5K Run.
- D. A Presentation from Portnoff Law Associates regarding Collections of Delinquent Municipal Obligations.

Solicitor Flager recommended Portnoff Associates to collect delinquent sewer payments. Ms. Katherine DiAmico and Mr. Kevin Buraks of Portnoff Associates explained their collection process for delinquent municipal obligations. Ms. Murphy questioned the costs to the Township. DiAmico explained that all costs of collections would be fronted by the Portnoff firm and there would be no costs to the Township. All funds would be collected directly from the delinquent property owner with a weekly remittance to the Township through electronic transfers.

Motion by Vice President Brennan and seconded by Mr. Bowen to move item 10A of the Agenda to 6Da.

Motion carried unanimously by a vote of 6-0.

- a. Proposal from Portnoff Law Associates for the Collection of Delinquent Municipal Obligations: Consideration to Adopt.

Motion by Ms. Murphy and seconded by Mr. Bowen authorizing the advertising of the Ordinance approving collection procedures for delinquent municipal obligations.

Mr. West Rexler questioned if the Township would benefit from a Sheriff sale or if the mortgage company would collect the debt.

Mr. Kevin Buraks informed that the Township would receive their money first from a home sale.

Motion carried unanimously by a vote of 6-0.

- E. Presentation from the Township Traffic Engineer on FY2015 Transportation and Community Development Initiative (TCDI) Funding.

Mr. Matt Johnston, Township Traffic Engineer with Pennoni & Associates, stated that the Delaware Valley Regional Planning Commissions is accepting applications for PA Transportation Alternative program for additional funding to expand the Route 13 Streetscape Improvement project along the Croydon corridor. He stated there is an 80%/20% cost share for the project, and that the Township would be responsible for the 20% share.

President Lewis questioned who would be responsible for the maintenance and emptying of the trash cans installed within the scope of the project. Mr. Johnson stated the Township is responsible for trash collection. President Lewis questioned if there is enough parking in the area. Mr. Johnson stated there is on street parking near the bar area. Manager McCauley explained that parking is limited to two hours, and that parking has in fact increased as a result of the project.

Motion carried unanimously by a vote of 6-0.

- b. A Resolution of the Township of Bristol Authorizing the Submission of an Application to the Delaware Valley Regional Planning Commission for Funding Under the PA Transportation Alternatives Program to Provide Streetscape Improvements on Bristol Pike (Route 13): Consideration to Adopt.

Councilman Bowen questioned the cost of the project to the Township. Mr. Johnson stated that the total project cost is \$1.3 million and the Township would pay 20% for the cost match. Councilman Bowen questioned if there are grants to pay for the match. Mr. Johnson stated that this grant itself will not pay for the match. Manager McCauley questioned the project scope for the proposed application. Mr. Johnson stated the project would provide a bike lane, street trees, and pedestrian lighting.

Motion by President Lewis and seconded by Mr. Glasson to move item 7B of the agenda to 6Eb.

Motion by President Lewis and seconded by Mr. Monahan to approve a Resolution authorizing the submission of an application to the Delaware Valley Regional Planning Commission for funding under the PA Transportation Alternatives Program to provide streetscape improvements on Bristol Pike (Route 13).

Mr. West Rexler questioned if the Township would be seeking grants to fund the project. Manager McCauley stated that the Resolution in fact authorizes the grant submission.

Motion carried unanimously by a vote of 6-0.

ORDINANCES AND RESOLUTIONS

A. A Resolution calling on the Bristol Township School District to not Increase Real Estate Millage in the 2014-2015 Budget and until the Capital Construction of the Three New Elementary Schools is Completed: Consideration to Adopt.

Motion by Mr. Monahan and seconded by Mr. Glasson authorizing a Resolution requesting that Bristol Township School District not increase real estate millage in the 2014-2015 budget and maintain the millage rate until the capital construction of the three new elementary schools is complete.

Motion carried unanimously by a vote of 6-0.

President Lewis addressed Agenda Item 7C, and explained the attorney was not able to attend and would need to reschedule the item to April. In addition, the re-advertising of the Resolution would be paid for by the applicant.

REPORT FROM TOWNSHIP MANAGER

Township Manager William McCauley stated that 2633 of our 4239 street lights have been retrofitted with new LED luminaires despite the inclement weather. He stated there is some contingency money available, and that the lighting consultant, Vaughn Van Gilson, of Penn Lighting, will examine the township building, parking lots, parks, public works and the sewer facility to see if there is enough funding available to retrofit lighting at these locations as well.

Manager McCauley stated when the new Council came into office, Bristol Township had 223 vacant/ abandoned houses, and that number has been reduced to 147 due to Township efforts.

Manager McCauley stated there are numerous basketball poles and trailers parked on travel portion of highways and roads causing safety and liability issues. Manager McCauley stated enforcement actions will be taken.

Manager McCauley stated that the 2014 Milling & Paving program was advertised and a list of the proposed roads for the paving program has been received. Council will receive a copy of the list this week. Bids will be opened next month for the 24 miles of additional paving.

Manger McCauley noted that he should have the results of the financial operations for the 2013 year at the April meeting.

Mr. Swichar announced the Township has seen a large increase in the amount of residential recycling during the first two months of 2014 compared to the same period in 2013 attributed to greater resident participation as well as the use of the larger recycling bins.

Mr. Swichar noted that residential yard waste collection will begin on April 15, 2013. All yard waste should be placed in rigid containers or biodegradable bags. There is no limit on the amount of yard waste and branches must be cut 4 feet or smaller and be bundled. Mr. Swichar stated that electronics, such as televisions will not be collected as trash. The Township has a container to collect electronics and proof of residency is required.

Ms. Ellen Miller of Margo Gardens questioned the diameter limit of the branches to be left out for yard waste collection. Mr. Swichar stated that large limbs should be collected by a contractor. Ms. Miller stated that GOAL is working with another organization to provide fire wood to needy seniors. She questioned the disposition of yard waste and whether residents can receive compost. Mr. Swichar stated that he would look into the matter.

REPORT FROM TOWNSHIP SOLICITOR

Township Solicitor Randy Flager stated he had no formal report at this time.

NEW BUSINESS

- A. Request from Newportville Fire Company for Waiver of Permit Fee: Consideration to take Appropriate Action.

Motion by Mr. Glasson and seconded by Mr. Bowen to approve a 50% waiver for the Newportville Fire Company for their permit fee.

Motion carried unanimously by a vote of 6-0.

OTHER

President Lewis announced that letters were mailed to U.S. Senators Casey and Toomey, Congressman Fitzpatrick, State Senator Tomlinson, State Representative Galloway and State Representative Tina Davis stating that Rohm & Haas will be abandoning a levy system and subjecting the area to flooding.

Councilman Bowen stated that an Earth Day event at Core Creek Park will take place on Saturday April 26th from 10 am to 2 pm.

OPPORTUNITY FOR RESIDENTS TO ADDRESS COUNCIL

Mr. West Rexler of West Bristol questioned the reason for rescheduling the Council meeting. President Lewis stated there was a conflict. Mr. Rexler stated he was approached by residents who were not happy about tax increases. Mr. Flager stated that council has not raised taxes. Mr. Rexler questioned what streetlights lights were being retrofitted. Mr. Rexler stated it is unfair that recovery homes receive only one inspection. Mr. Rexler questioned whether two Council members, who formerly served on Council, are responsible for creating the unfunded liability problem.

Mr. Joseph Sacker of Indigo Rd. questioned whether information was sent to residents regarding the electronic recycling drop off program at the Township Municipal Complex. Manager McCauley directed him to speak to Mr. Scott Swichar.

Motion to adjourn meeting made by Mr. Glasson and seconded by all of remaining Council.

Motion carried unanimously by a vote of 6-0.

The meeting was adjourned at 9:30 pm.

BRISTOL TOWNSHIP COUNCIL MEETING
MARCH 26, 2014

1. Approved the outstanding Voucher List and Requisitions for March 26, 2014.
2. Approved the Minutes from the Council meeting on February 20, 2014.
3. Authorized the move of Item 10A of the Agenda to 6Da.
4. Authorized the Advertising for the Ordinance of Collection for the Delinquent Municipal Obligations.
5. Authorized the move of Item 7B of the Agenda to 6Eb.
6. Authorized a Resolution of the Township of Bristol Authorizing the Submission of an Application to the Delaware Valley Regional Planning Commission for Funding Under the PA Transportation Alternatives Program to Provide Streetscape Improvements on Bristol Pike (Route 13).
7. Authorized a Resolution of the Township of Bristol Calling on the Bristol Township School District to NOT Increase Real Estate Millage in the 2014-2015 Budget and Until the Capital Construction of the Three New Elementary Schools is Completed.
8. Approved a 50% Waiver in a permit fee for the Newportville Fire Company.
9. Adjourned meeting at 9:30 PM.

Respectfully submitted,

Tammy L. Hardy, Township Secretary